

**MANCHESTER CITY COUNCIL  
CHILDREN'S SERVICES**

**CENTRAL WEST DISTRICT PANEL BUSINESS MEETING**

**MINUTES**

**Wednesday 25<sup>th</sup> February 2009**

**10:30-12:30pm**

**Whalley Range Sure Start Centre**

<p><b>Apologies:</b> See attendance sheet notes</p> <p><b>Attendance:</b> Chris Mcloughlin Children's Services Jonathon Wilding Extended Schools Liz Hamner Admin Support Elaine Mills South Regeneration Pete Lovatt Connexions Mumba Kafula Children's Services Barry Bates Youth Service Pam Moffat Children's Workforce C.S. Kim Watton Health Sinead Oconnor Voluntary Sector Pat Adams Bishop Bilsborrow Norma Stewart Education Caseworker C.S. Liz Richardson St Margarets C.of.E Ralph Corrigan MMAGS</p> <p><b>Matters arising from minutes</b></p> <p>Apologies were provided from Liz Richardson from previous meeting.</p> <p>Ralph Corrigan is leaving the department there has been no responses received to a request he made for a representative to the panel for Crime and Disorder.</p> <p>Action: CM will follow up with Maureen Noble to make a request for representative</p> <p>Action: MK to chase up Educational Services representative and seek further clarity from Jenny Andrews.</p> <p>Jenny Andrews and Chris Mcloughlin have been invited to attend the Head Teachers meeting forum on 19<sup>th</sup> March 09</p>	<p>Actions</p> <p>CM</p> <p>MK</p>
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<ul style="list-style-type: none"> <li>• Gillian Baldwin distribution of information on Early Years Support Service to schools- taking place. Beatrice Williams CW Early Support Worker will be able to come to future panel meetings as representative.</li> <li>• David Thomas sent info to MK but still on computer due to I.T problems in MCC</li> </ul> <p>LR suggested compiling a correspondence file – a folder to put presentations, paperwork/leaflets/business cards from the meetings in. Can flick through it if someone misses a meeting. It can also act as</p>	
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<ul style="list-style-type: none"> <li>• evidence base to support work of the panel also utilise under each priority set for the district.</li> </ul> <p>Elaine Mills was welcomed as a new invited member to the panel.</p> <p>Elaine is Social Programme Manager for regeneration for Central West and is leading on developing services for children and older people. In their work they utilise the Strategic Regeneration Framework and Moss Side and Rusholme District Centre Plan. Currently looking into developments for actions that support young people from anti-social behaviour. Links have also been developed with new Rites of Passage Programme which is being organised and lead by the African Caribbean Business Consortium and assisted by Gus John and Marilyn Comrie who has previously provided leadership training for the MCC. The programme is lined to deterring activity towards gun and gangs. The programme is based of the traditional culture of rite of passage and young men reaching age of 13 being assigned to responsibility and working towards manhood. This programme adds a contemporary element.</p> <p>It is a 12 week programme for 13 -1 9 yrs funding via Learning and skills council. Currently looking for support and agreement to run a younger age group cohort of 8 – 13 to bridge the gap and transition period from primary school to secondary. Looking to develop a pilot in Central West linked to community cohesion agenda. It encompasses self development; self esteem work with young people. and a family/parenting aspect of training to the programme.</p> <p>Panel agreed for programme to be discussed on the agenda at the next head teacher’s forum meeting on 19<sup>th</sup> March</p>	<p>Actions</p>
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<p>JW expressed it would not be difficult to find the schools that could benefit from this type of programme.</p> <p>Action: Chris McLoughlin to provide link to the discussion being addressed at the Head Teachers Forum and invite to be extended to Elaine Mills.</p> <ul style="list-style-type: none"> <li>• Chris McLoughlin had meetings with Geoff Little and Cllr Ali on current developments in the city on preventing violent extremism agenda.</li> <li>• There is potential funding for giving children greater opportunities to swap experiences - 'buddied up' with other schools.</li> <li>• J.Wilding provided information that School partnering – Government funding available to develop links and promotions.</li> <li>• P.Adams explained schools already network and develop links and it could be useful to tap into or link with what already exists in schools.</li> <li>• L.Richardson mentioned pupil's voice is developed via school Council meetings to share views and young people working together.</li> <li>• L. Richardson stated children sharing activities with family – food, dance, creative projects currently happening in schools.</li> <li>• L. Richardson emphasised that new programmes need to be linked to more long term agendas with relevant funding attachments including term time considerations and school pre-planning in time to get young people and families engaged.</li> </ul> <p><b><u>Work Force Development</u></b></p> <p>P. Moffit: Head of Work Force Development for Children's Services.  Provided a presentation on Workforce Reform linked to Children's Workforce Development Council – <u>Building Brighter Futures</u>.</p> <ul style="list-style-type: none"> <li>• Need to determine where we are in terms of multi-agency working, <ul style="list-style-type: none"> <li>- What we need for workforce in terms of</li> </ul> </li> </ul>	<p>Actions</p> <p>CM</p>
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<p>resources</p> <ul style="list-style-type: none"> <li>- Analysis of where we are and what improvements needed</li> <li>- Children's Trust Leadership Team – identify where we are - integrated reform.</li> <li>- Want confident/competent staff working with young people.</li> </ul> <p>Think of innovative ways people / practitioners learn together currently a strategy is waiting to be signed off.</p> <p>L.Richardson agrees need a shared vision in Manchester but not a complicated one. Such as Job descriptions (at school) need to match strategy, reflection on valuing time (head space) to have an impact on the community/children/family.</p> <p>E.Mills expressed everyone needs to share same vision &amp; know all involved e.g. cleaners etc.</p> <p>Mumba stated we need to be more streamlined within our district working with greater connectivity, even if not working towards same thing we need to establish how we incorporate into own work. Looking at our vision and priorities. We have started this process with the action planning. The next stage needs to be worked on, identifying gaps, re-aligning work areas and looking at future joint working. Can be done via workshop style.</p> <p>Pam: Where are you fragmented / integrated can work with Workforce development to assist in finding the best approach.</p> <p>Pam: Every person must be signed up from 12<sup>th</sup> of October onwards. New employees – vetting &amp; barring / CRB check – expectation paid for by the individual except volunteers for £64.</p> <p>By March all current employees will need to have been through this.</p> <p>More details need to be provided to school on this not had any district based briefing to date.</p> <p>Pam: agreed their department will do a summary of what needs to be done – try by Monday next week &amp; will fax to schools. (Info can be found at Child Development website... &amp; <a href="http://www.isa.gov.org">www.isa.gov.org</a>). Each service that works with children need to be registered with ISA.</p>	

<p>R. Corrigan, stated ISA (Independent Safety Authority) – Each organisation has to register individually with I.S.A (will replace CRB)</p> <p>Concerns were raised by the panel that voluntary sector may not be fully supported in this new legislation.</p> <p>Pam Moffat will attend the 20<sup>th</sup> May Head teachers meeting to provide a presentation on this.</p> <p>Mumba: Is it possible to email Pam with queries &amp; concerns? Pam: Yes. Might not be able answer all questions yet because not got all info yet.</p>	
<p><u>Action Planning Update</u></p> <p>Mumba: progress in terms of where we are.</p> <ul style="list-style-type: none"> <li>- What activities are taking place?</li> <li>- Need some more responses to be supplied</li> <li>- Schools – complete holistic view will be provided</li> <li>- Overview &amp; update in terms of our priorities</li> <li>- What we need to do?</li> </ul>	<p>CM</p> <p>MK</p> <p>SO</p>
<p>Develop Workshops to develop this CW district partnership work? Dates agreed are May 5<sup>th</sup> am and May 11<sup>th</sup> pm will finalise details later.</p> <p>CM: will provide a brief presentation at beginning of workshop – what has been achieved the last couple of years by this panel. Look at existing programmes of working. Mumba will work on developing format for the day linking in with Workforce Development strategy.</p>	<p>PM</p>
<p>S. Oconner will enlist voluntary sector and community involvement as MACC representative.</p> <p>Liz: Less Acronyms (shared language) – moving forward to multi-agency working. Say what it is as you say it.</p>	<p>SO</p>
<p>P. Moffat agreed to support Mumba and provide workforce budget to support this district working, venue lunch etc. <b>Next meeting 7<sup>th</sup> of April Rusholme Children’s Centre.</b></p>	<p>PM</p>