

A - Organisation Please complete **all** questions in **BLOCK CAPITALS**



Organisation Name _____ Branch Name _____

Organisation Type Please tick any that best describe your organisation

Non-profit (Charity/Social Enterprise)		Charitable Incorporate Organisation <input type="checkbox"/>	Public
Infrastructure <input type="checkbox"/>		Limited Liability Partnership <input type="checkbox"/>	Government Department <input type="checkbox"/>
Service Provider <input type="checkbox"/>		Private (Commercial/Industrial)	Local Authority <input type="checkbox"/>
User Group <input type="checkbox"/>			NHS Acute (Hospital) <input type="checkbox"/>
Campaign Group <input type="checkbox"/>			NHS Ambulances <input type="checkbox"/>
Co-operative <input type="checkbox"/>			NHS Mental Health <input type="checkbox"/>
Professional/Trade Association <input type="checkbox"/>			NHS Partnership <input type="checkbox"/>
Unincorporated Association <input type="checkbox"/>			NHS Primary Care <input type="checkbox"/>
Trust <input type="checkbox"/>			Schools <input type="checkbox"/>
Limited Company <input type="checkbox"/>			Other <input type="checkbox"/>
Community Interest Company <input type="checkbox"/>			
Industrial & Provident Society <input type="checkbox"/>			
		Members of the Public	
		Individual <input type="checkbox"/>	

Organisation Contact Details

Building _____	Telephone _____
Street/Road _____	Mobile _____
Ward _____	Fax _____
Town _____ Postcode _____	Minicom _____
	Other _____
Email _____	Website _____

If **Charity**, please state **Registration Number** _____

Organisation Mission Statement You can provide a website link/attach publication

B - Member Please complete **all** questions in **BLOCK CAPITALS**

Title _____ First Name _____ Last Name _____

Job Role Details

Job Title _____

Please tick any that best describe your job role;

- | | | |
|--|---|---|
| <input type="checkbox"/> Admin/Secretarial/Clerical | <input type="checkbox"/> Hospital/Catering/Domestic/Cleaning | <input type="checkbox"/> Regeneration/Housing/Economic Development |
| <input type="checkbox"/> Child Care/Play/Youth Workers | <input type="checkbox"/> Human Resources | <input type="checkbox"/> Skilled/Trade |
| <input type="checkbox"/> Corporate Policy/Strategy | <input type="checkbox"/> Information Communication Technology | <input type="checkbox"/> Social/Care/Community Work/Educational Support |
| <input type="checkbox"/> Cultural | <input type="checkbox"/> Legal | <input type="checkbox"/> Teachers |
| <input type="checkbox"/> Environment | <input type="checkbox"/> Leisure | |
| <input type="checkbox"/> Executive | <input type="checkbox"/> Marketing/Media/Events | |
| <input type="checkbox"/> Finance | <input type="checkbox"/> Planning/Building/Engineering | |
| <input type="checkbox"/> Health | <input type="checkbox"/> Project Management | |

Hierarchy Level Executive/Director Senior Manager Manager Operational Professional Trainee

Contract Type Permanent Fixed Term Supply/Casual Volunteer

Member Contact Please leave blank, if it is the same as the organisation contact details

Building _____	Telephone _____
Street/Road _____	Mobile _____
Ward _____	Fax _____
Town _____ Postcode _____	Minicom _____
	Other _____
Email _____	Website _____

C - Member Interests Please tick the areas of MACC's work that interest you most

- | | |
|--|--|
| <ul style="list-style-type: none"> <input type="checkbox"/> MACC <ul style="list-style-type: none"> <input type="checkbox"/> Connections - MACC's quarterly newsletter <input type="checkbox"/> Online Forum <input type="checkbox"/> Reference Library <input type="checkbox"/> Website <input type="checkbox"/> Health and Social Care <input type="checkbox"/> Developing Advocacy Services <input type="checkbox"/> Community Engagement <input type="checkbox"/> Voluntary Sector Development <ul style="list-style-type: none"> <input type="checkbox"/> Business Improvement Service | <ul style="list-style-type: none"> <input type="checkbox"/> Children and Families <ul style="list-style-type: none"> <input type="checkbox"/> Children and Family Support Forum <input type="checkbox"/> Health and Wellbeing <ul style="list-style-type: none"> <input type="checkbox"/> Health and Wellbeing Network <input type="checkbox"/> Mental Health <ul style="list-style-type: none"> <input type="checkbox"/> Voluntary Sector Mental Health Forum <input type="checkbox"/> Older People <ul style="list-style-type: none"> <input type="checkbox"/> Older People's Group <input type="checkbox"/> Voluntary Sector Group |
|--|--|

MACC Data Protection

Policy Statement

MACC is committed to a policy of protecting the rights and privacy of individuals (voluntary and community group members, staff and others) in accordance with The Data Protection Act 1998. The policy applies to all voluntary and community group members, staff and others at MACC. Any breach of The Data Protection Act 1998 or MACC Data Protection Policy is considered to be an offence and in that event, MACC disciplinary procedures apply.

As a matter of good practice, other organisations and individuals working with MACC, and who have access to personal information, will be expected to have read and comply with this policy. It is expected that any staff that deal with external organisations will take responsibility for ensuring that such organisations sign a contract agreeing to abide by this policy.

Data Consent Please indicate, if you consent for the data collected to be used by MACC internally, to be used for statistical use and/or to be available to the public

- MACC Internal Use (e.g. Mailout)
- Statistical Use (e.g. aggregated data used for mapping)
- Public Use (e.g. directory)

Confirmation Please confirm you have entered accurate data to the best of your knowledge and indicated the level of storage/use

Signature _____

Date _____

STAFF USE ONLY

Data received & checked by: _____

If provided at an event/meeting give details: _____
